

PERSON SPECIFICATION
Learning Developer (Maths and Statistics, Management School)
Vacancy Ref: A2812

Criteria	Essential/ Desirable	Application Form/ Supporting Statements/ Interview *
Relevant experience of teaching mathematics and statistics at university level, preferably in a Management School setting, through one-to-one tutoring and group workshops with students at a range of levels up to and including Masters.	Essential	Application Form/Supporting Statement/Interview
Experience of collaborating with other teaching staff to design, develop and deliver subject-specific maths modules and course material.	Essential	Supporting Statement/Interview
Educated to Masters level or equivalent in Mathematics or related disciplines.	Essential	Application Form
Excellent communication and interpersonal skills; able to adapt communication for a range of audiences and stakeholders.	Essential	Application form/Interview
Understanding of diverse learning development needs of students entering higher education from non-traditional and under-represented backgrounds.	Essential	Supporting Statement/Interview
The ability to work sensitively with students from a range of cultural and academic backgrounds.	Essential	Interview
Digital skills, including experience of VLE, Microsoft Office and databases.	Essential	Supporting statement/Interview
Experience of coordinating tutors and/or student mentors to deliver maths and stats support.	Desirable	Supporting statement/Interview
Teaching qualification (e.g. PGCAP, FHEA, Qualified Teacher Status).	Desirable	Application Form

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- **Application Form** – assessed against the application form, curriculum vitae and letter of support. Applicants will not be asked to answer a specific supporting statement. Normally used to evaluate factual evidence eg award of a qualification. Will be “scored” as part of the shortlisting process.
- **Supporting Statements** - applicants are asked to provide a statement to demonstrate how they meet the criteria. The response will be “scored” as part of the shortlisting process.
- **Interview** – assessed during the interview process by either competency based interview questions, tests or presentation etc.